

# AEROSPACE AND DEFENSE AWARDS

## GUIDANCE FOR PARTICIPATION

### DEFINITIONS

<b>Award</b>	Aerospace and Defense Awards
<b>Owner of the Award</b>	SAP Media Worldwide Ltd. ('SAP Media')
<b>Award Management</b>	Personnel from SAP Media or appointed/engaged by SAP Media, who are responsible for the conduct of the awards
<b>Applicant</b>	Any organization / individual who sends in an application to participate in the Award as per the rules & eligibility criteria
<b>Nominee</b>	An organization short-listed to be evaluated by the jury
<b>Screening Jury</b>	Group of persons / industry matter experts, appointed/ engaged by SAP Media, who will evaluate the applications
<b>Final Jury</b>	Group of persons / industry matter experts appointed to vote on Nominees and select winners
<b>Rules</b>	Rules and regulations governing the Awards
<b>EY</b>	Ernst and Young Private Limited official tabulators of the Awards
<b>Innovation</b>	Product / service / project/process/procedure/methodology introduced by an Organization

### INSTRUCTIONS

- Please fill the Application Form and email it to us at [tdesai@sapmagazines.com](mailto:tdesai@sapmagazines.com) OR [b.rai@sapmagazines.com](mailto:b.rai@sapmagazines.com). Please do not make any additions\ modifications\ deletions to the Application Form.
- Please **send** relevant documents along with the application forms, wherever applicable to substantiate your claims.
- This Application Form can also be downloaded from our website – [www.internationalaerospaceindia.com](http://www.internationalaerospaceindia.com)
- Complete all relevant sections in the form, else it may not be considered as a valid entry
- Please refer to rules & regulations for additional guidelines on application
- Application to the Awards will be construed as an acceptance of the rules and regulations stated herein. The Application Form digitally signed by the applicants would indicate their acceptance of these rules and regulations.

### CLOSING DATE

- Completed Application Forms must be sent to [tdesai@sapmagazines.com](mailto:tdesai@sapmagazines.com) OR [b.rai@sapmagazines.com](mailto:b.rai@sapmagazines.com)
- Last date for receiving completed nomination forms is **January 29<sup>th</sup>, 2011** (IST 23:59)

# AEROSPACE AND DEFENSE AWARDS

## RULES & REGULATIONS

### Eligibility criteria for applying for the Awards:

Organizations applying for the Aerospace and Defense Awards should satisfy the following criteria:

- All companies / individual in aerospace industry and defense industry can participate in this Award. The Participants must be Indian registered companies, or Foreign companies with a registered presence in India, or Indian individuals
- The innovation can be a product / service / project/ process/ procedure/ methodology
- The innovation must be already implemented and should not be in a planning or conceptualizing stage
- The innovation should have been implemented between 1 Jan 2007 and 31 Dec 2010.
- The innovation must be implemented in the Indian operations of the participant
- Participation in Aerospace & Defense Awards is subject to defined terms and conditions available on the website [www.internationalaerospaceindia.com](http://www.internationalaerospaceindia.com)
- The innovation nominated/applied must be developed within the participating Organization. An Organization cannot participate on behalf of its subsidiary, other units; parent Organization or other Organization under the parent Organization.

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## Award categories and evaluation parameters

Pg. no.	Name of the Awards	Description
1.	Top 5 most influential companies of the year	To recognize and honor organizations that have illustrated excellence in all aspects of business – R&D/ operations / services /marketing / distribution etc and favorably impacted the trends and / or regulations of the industry.
2.	Business Leader of the year	Demonstrated vision and consistent excellence and ethics in conducting business. Contributed substantially to the aero-defense industry in the past 5 years
3.	Entrepreneur of the year	Set up and successfully run a business in the aero\defense sectors as a 1 <sup>st</sup> generation entrepreneur. Demonstrated excellence, innovation & growth compared to peers.
4.	Excellence in innovation (Indian Company)	To recognize new goods / services that impact customers, have led to increased profits, increased revenues or improved efficiency in operations.
5.	Excellence in innovation (Multinational Company)	
6.	Excellence in indigenous technology	To recognize and honor organizations that are taking initiatives in developing and utilizing indigenous technology
7.	Excellence in exports	To recognize and honor organizations that have taken initiatives to produce, develop indigenous products / services, promote and primarily export , including deemed exports/offset policy/bilateral agreements its key products / services / innovation
8.	Top Indian SME	To recognize and honor organizations that have illustrated excellence in all aspects of business – R&D/ operations/ services/marketing/distribution etc
9.	Outstanding contribution in the aerospace industry	To recognize and honor organizations that have made significant impact to the aerospace industry in the last 2 years
10.	Outstanding contribution in the defense industry	To recognize and honor organizations that have made significant impact to the defense industry in the last 2 years
11.	Lifetime achievement award (*)	To recognize and honor contribution to Aerospace and Defense Industry over the period of one's lifetime

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*\*: Winner of this award category will be determined by the Jury directly. There will be no call for entries in this category.*

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- The award categories may be changed / modified / increased or reduced / cancelled based on the level of responses received, at the discretion of Awards management
- The parameters for evaluation are subject to revision by Awards management Jury at their discretion

## Timelines

- The deadlines for the Award will be January 29, 2011
- Efforts will be made to follow the above timelines. However, in the event of circumstances beyond the control of Award Management, these timelines may have to be altered/ extended as the case may be, at the discretion of Award Management
- Award Management and its sub-contractors cannot and shall not be held accountable / liable for any disruptions / stoppages / interruptions or cancellation of the Award or its ceremony on account of any factors beyond its control

## Receipt of entries

- Receipt of Application Forms after last date of receipt specified will not be accepted. It may be permitted only at the discretion of the Award Management
- Award Management will not be responsible for Application Forms that for any reason may not reach (mail bounce back etc)

## Completeness of entries/ Disqualification

- The Application Form needs to be completed and signed / digitally signed by at a senior officer of the organization (from amongst the MD, CEO, COO, CFO, Chairman, Directors)
- Application Forms which are incomplete / incorrect / without adequate supporting documents will be disqualified from participating in the Awards
- Entries will be accepted only in English
- Disqualification of the Application Forms is at the sole discretion of Award Management on a case by case basis. The said disqualification will not be subject to any challenge. Decision of the Award Management shall be final and binding on the Applicants

## Information

- If after the conclusion of the Award ceremony, any information provided by any Applicant is found to be incorrect in any manner, then the Applicant will be liable to return the Award
- Determination of whether information is incorrect or not rests with Award Management
- Award Management has the right to ask for documentary proof of information provided/ audit the information provided. If such a request is made and the Applicant does not comply within 72 hours from the date the request is made, the Applicant would be disqualified from the Award

## Short-listing of Nominees for each Award category from Application Form received

- Applications received would be collated under each category for evaluation by Award Management

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- Determination of the Award category to which an application belongs, would be at the discretion of Award Management. Award Management reserves the right to make the final judgment in case of any ambiguity in rules / disputes over suitability. Nobody shall have the right to challenge/ question the same
- Any clarifications required by the Award Management will be obtained through asking for the documentary proof and/ or interviews with the Applicants (See - Verification of the information provided in the Application form) on a best effort basis
- The initial Jury will select up-to 5 Nominees per Award category
- In the event no entries in a category are found to be worthy of inclusion for the Award, the Award category will be cancelled
- Up to 5 Nominees for each Award will enter the final round
- The decision of the above short-listing is binding and final on all Applicants

## **Verification of the information provided in the Application Form**

- Award Management will contact the Applicant, if required, for any clarifications / verification needed for the information provided in the Application Form. All the Applicants shall be duty bound to reply to the clarification(s) asked for by the Award Management.
- Award Management will contact the Applicants at the address and/or contact number as provided by the Applicants, but shall not be responsible if the person does not participate in or does not agree to the conduct of the verification, or not contactable, or change of address is not duly intimated to the Award Management in writing
- In the event of it not being possible to conduct a verification of the Applicant for any reason beyond its control, Award Management may at its discretion disqualify participation or continue in such other manner as deemed fit

## **Determination of winners**

- The Final Jury would score/ rank the Nominees based on the application form following a presentation and question and answer session with the Nominees
- The Jury's decision is final and binding on all Nominees
- Applicants understand and agree that mere application in the Award does not entitle Applicants to win an Award
- The Jury may decide in order to maintain high standards of these Award, that there could be no winner in a particular category
- Cost of appearing before the Jury will be borne by the Applicant

## **Confidentiality**

The organizing team and Jury shall maintain confidential any and all information pertaining to the Applications\ Nominees\ Winners and will take same degree of care as each of them uses to protect his/her own confidential information of a similar nature, but no less than reasonable care, to prevent the unauthorized use, dissemination or publication of confidential information.

## **General**

- Award management reserves the right to withdraw or amend the terms of the Award at any time, with retrospective effect, and does not take the responsibility for any loss or damage that

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any person / Organization / Applicant / Nominee may suffer as a result of the Award being withdrawn or its terms amended

- Participation in the Award will be construed as an acceptance of the rules and regulations stated herein and the application form signed by the applicants would be their acceptance of these terms and conditions
- Decision of Award Management on all matters is final and binding on all Applicants and no inquiry/ correspondence will be entertained on the same
- Applicant and Winners permit free of cost the use of their name and factual information about their participation and entry(s) in the public media (for the build-up to the Award during the Award ceremony, etc.) and do not have any right to any revenues earned through intellectual property rights generated by the Award, if any
- Award Management and its sub-contractors will not be and shall not be liable for any claims/disputes made by the Applicants or Nominees in relation to the Award
- Additions, deletions and/or modifications to these Rules and Regulations are at the discretion of the Award Management and the Award Management may make such additions/deletions and/or modifications, at any time
- All disputes relating to or arising out of the Award shall be subject to the laws of India and shall be subject to the exclusive jurisdiction of the courts of competent jurisdiction at Mumbai, India
- The Applicants and Nominees agree that they shall hold harmless the Award Management, its employees, officers, contractors or other persons and shall defend them against any loss, claim, demands, costs, damages, judgments, expenses or liability arising out of or in connection with any or all claims whether or not groundless, that may be brought against the Award Management by any third party in connection with participation in or winning the Award
- All Awards are only for recognition of an initiative and not for certification or rating of the process, methodology adopted by an Organization. The winner Organization shall be recognized only for the product / service/ innovation/ initiative enrolled for the awards and not for overall performance of the organization.